

# **SOUTHOE & MIDLOE PARISH COUNCIL**

CHAIRMAN: Mrs. Sheila Penton

Clerk to the Council: -  
Ms Ramune Mimiene  
40 Elizabethan Way  
Brampton  
Huntingdon  
PE28 4SU  
01480 532239

26 February 2016

Dear Member,

You are hereby summoned to attend the **Parish Council Meeting**, which will be held on **Wednesday 2 March 2016 at 7.30pm** at **Southoe Village Hall**, to deal with the following business:  
**Public and Press are invited to attend**

## **AGENDA**

**2015/16**

**03.163 To Receive Apologies and Reasons for Non Attendance**

**03.164 Declarations of Interests for Members**

**03.165 To Receive and Approve the Minutes of the Meeting, 3 February 2016**

**03.166 Matters Arising from the Minutes**

**03.167 Parish Clerk**

*(1) To agree Terms & Conditions of Employment and Contract for Ms Ramune Mimiene.*

*(2) To consider payment to the previous Parish Clerk, Mrs. Webster, for expenses and continued clerical support for the last month.*

The meeting was closed for the next item

**03.168 Open Forum** - for all members of the public present including District and County Councillors.

Re-opening of the meeting

**03.169 Parish Councillor Vacancies**

**03.170 Finance**

03.170.1 Current a/c balance as at 27th Jan 16 is £4,662.05 as per Statement no. 243

03.170.2 Current a/c balance after cheques 908, 911 & 912 are cleared £3,474.88

03.170.5 Expenditure for approval 2 Mar 16:

<b>Date</b>	<b>Cheque No.</b>	<b>Payee and Description</b>	<b>Amount</b>
2 Mar 16	913	The Chancellor, Masters & Scholars of the University of Oxford as Trustee of the Oxford Trust, Amenities Rent 25/03/2016 – 28/09/2016	£379.18
2 Mar 16	914	Clerk's Salary Feb 16 £169.24 and expenses £4.80	£174.04
		Total Mar 16 expend:	£553.22

Current a/c Balance after all payments cleared: **£2,921.66**

Basic Rate of Income Tax at 20% has been deducted from Clerk's salary. Confirmation of coding t/f

03.170 Letter for approval of Transfer of funds from Business Reserve a/c to Current a/c - £5,000.

Signed by the Chairman .....

.....2016

- 03.173 Village Security & Policing Matters**, including CCTV update
- 03.174 Highways Matters**, 'Access to Village Only' sign – CCC
- 03.175 A1 Matters**
- 03.176 Play area & Playing Fields**
- 03.177 Village Hall**
- 03.178 Village Matters** – Complaint from resident re. blocked drainage ditch in Rectory Lane and debris
- 03.179 Church & Burial Matters** – Burial matter report from Chairman.
- 03.180 Planning**
- 03.181 Correspondence**, list circulated prior to the meeting
- 03.182 Councillors' Questions**  
*Please, note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.*
- 03.183 Date of the Next Meeting:** Wed 6 Apr 2016 at 7.30pm

Signed (Clerk) Ramune Mimiene



Date: 26 Feb 2016