

SOUTHOE & MIDLOE PARISH COUNCIL
MINUTES of the PARISH COUNCIL MEETING
Held on WEDNESDAY 5 April 17
In SOUTHOE VILLAGE HALL at 7.00pm

Present Dick Saw (**DS**) Chairman & Vice - Chairman, A. Marnes (**AM**), Sue Brierley (**SB**), Sharon Mitchel (**SM**), Andrew Kiley (**AK**).
 Ms R. Mimiene (**RM**) Parish Clerk
 HDC Cllr T Hayward (**TH**)

2017/18

04/231 To Receive Apologies and Reasons for Non Attendance

04/231.1 No apologies.

04/232 Declarations of Interest for Members (Disclosable Pecuniary Interests)

04/232.1 There were no declarations of interests.

Meeting was closed for the following item

04/233 Open Forum – For all members of the public and press present including District and County Councillors.

No members of the public attended the meeting.

Meeting was re-opened

04/234 To Receive and Approve the Minutes of the Parish Council Meeting 1 Mar 2017

02/213.1: 'Hamish' name corrected.

Proposal: **Proposed by Councillor AM, seconded by Councillor SM, all in favour, and it was RESOLVED that the minutes be accepted and signed as a true record of the meeting with the above amendment.** **Carried**

Minutes were signed.

04/235 Matters arising from those Minutes

04/235.1 03/218.1: In progress.

AM

04/235.2 03/219.1: Defibrillator item is ongoing.

AM

04/236 To Consider one Councillor Vacancy

04/236.1 The vacancy caused by a Resignation of a Councillor Mrs Sheila Penton.

Cllr S Penton first meeting as a Cllr. was June 2014 where Sheila Penton was elected Vice Chairman until May 2015 when Sheila Penton was elected as Chairman and held that post until March 2017 when, regrettably, had to resign for health reasons

The statutory period now finished and the vacancy may now be filled by co-option.

04/237 Planning

04/237.1 PROPOSED BASE STATION UPGRADE AT CTIL 107644 - Church Farm, Rectory Lane, Southoe, Huntingdon, Cambridgeshire, PE19 5YB – pre-application received 28 Mar 17. Drawings and Information letter detailing the proposal circulated to full PC by email.

It is an upgrade only. No objection. No major change to existing. Parish Council understand that country needs an affective mobile network.

Proposal Proposed by Cllr SM, seconded by Cllr SB, all in favour and it was RESOLVED to reply **Carried**
 Harlequin Group listing PC recomednations.

04/238 Finance

04/238.1 Note: 1% wages increase for 2017/18, info circulated by CAPALC. Clerk to be moved to 20 hrs per month instead of 16 hrs from 1 Apr 17 as per agreement made.

04/238.2 Due to resignation of Cllr SP bank mandates in progress to remove Cllr SP and add Sue Brierley **AM, SB**
 to the signatory list.

04/238.3 Cashbook - up to 31 Mar 17 received. Current a/c balance as at 31 Mar 17 £5,978.65 and Business a/c balance as at 31mar 17 is £23,688.87. Approved.

04/238.4 Income and Expenditure report as at 31 Mar 17, Approved

04/238.5 To further consider Internet banking – remove this Item from the Agenda. PC decided to have a Telephone banking and no Internet banking.

04/238.6 Year End accounts and Annual Return (forms now received): Clerk carried Bank reconciliation for the period of 1 Jan to 31 Mar 17. Also Bank Reconciliation carried for the full Financial Year 1 Apr 16 to 31 Mar 17, presented to members. Summary Receipts & Payments for the Year Ended 31 March 17 done. PC is going to approve accounts at their Annual Parish Council Meeting in

Signed for and on behalf of Southoe & Midloe Parish Council.....2017

CHAIRMAN

May.

Annual Return will go onto the May's PC Agenda and will be approved then.

04/238.7

Expenditure for approval 5 Apr 17

Clarification re: Streetlighting Invoice sought, payment posted.

It was agreed by Council to make a payment to Mr Holdaway for Grounds Maintenance works carried at C&C, Invoice for the amount of £240.00 approved by PC to be added to the list of payments and be paid tonight:

Date	Cheque No.	Payee and Description	Amount
5 Apr 17	963	R Mimiene, Clerk wages £213.66 and expenses on running cost of the Council £6.70 (mileage £4.80, paper £1.90, sky phone calls £0.00) Mar 17	£220.36
5 Apr 17	964	Mr R Holdaway, maintenance/grass cutting Churchyard x 2 in Mar 17	£240.00
		Total Apr 17 Payments:	£460.36

Proposal Proposed by Cllr AM, seconded by Cllr SM, all in favour and it was **RESOLVED** that all **Carried** items listed in 4/238.7 are to be paid.

04/239 Play Area & Playing Field

04/239.1 To consider hiring of the pitch – charge per game. 1 a week U11. PC are happy to hire the PF out. Cost to be agreed at May's meeting. PC will be guided by the standard rate issued by Hunts FA. Conditions of use are going to be issued too.

04/239.2 Works at Play Area – no decision.

04/240 Streetlighting

04/240.1 PC is waiting for the Invoice which should be issued this month. Members agreed that new Street lights are so much better.

04/241 Correspondence

03/241.1 Item No 12: We received notification on 4 Apr 17 from Rob Stead who has been hosting www.southoe-midloe.org.uk the he is closing his web server and asked PC to be hosted elsewhere. The server will be closed by 1 May 17. DS TH
Members discussed the situation. Chairman will approach Vikki Dawson re: web hosting. HDC Cllr TH will find out who hosts Buckden's.

04/242 Other Urgent Matters

No matters raised.

04/243 Councillors Questions

04/243.1 Speed limit sign (30 mph) down Rectory Lane is lost. Approach with Highways. DS
04/243.2 'Church path issues' - Agenda item for May's Meeting.

04/244 Date of the Next Meeting: Annual Parish Council Meeting Wed 3 May 17 at 7.30pm at the Village Hall.

Meeting finished at 7.27pm

These minutes are considered draft until ratified at the Parish Council meeting