

SOUTHOE & MIDLOE PARISH COUNCIL

CHAIRMAN: Mrs. Sheila Penton

Clerk to the Council: -
Ms Ramune Mimiene
40 Elizabethan Way
Brampton
Huntingdon
PE28 4SU
01480 532239

27 May 2016

Dear Member,

You are hereby summoned to attend the **Parish Council Meeting**, which will be held on **Wednesday 1 Jun 2016** at **7.30pm** at **Southoe Village Hall**, to deal with the following business:

Public and Press are invited to attend

AGENDA and NOTICE

2016/17

160601-36 Election of chairman

160601-37 Chairman's Opening Remarks

160601-38 To Receive Apologies and Reasons for Non Attendance

160601-39 Declarations of Interests for Members

Close of meeting

160601-40 Open Forum - for all members of the public present including District and County Councillors.

Re-opening of the meeting

160601-41 2 Councillor Vacancies – Consider Co-option

160601-42 To Receive and Approve the Minutes of the Parish Council Meeting 4 May 16

160601-43 Matters Arising from those Minutes

160601-44 Planning

160601-45 Finance

160601-45.1 Bank Balance as at 30 April 16

160601-45.2 Cashbook and Bank reconciliation statement as at 30 April 16

160601-45.3 Cashbook Balance carried forward as at 30 Apr 16

160601-45.4 Note Income Received as at 30 April 16

160601-45.5 Expenditure for approval 1 Jun 16:

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Date	Cheque No.	Payee and Description	Amount
1 Jun 16	924	Mr Holdaway, Grounds Maintenance Apr 16	£240.00
1 Jun 16	925	K&M Lighting Services Ltd • Street Lighting Maintenance charge 1 may 16 - 30 Apr 17 £101.34 • Installation of 14 LED Lamps - £1,092.00	£1,193.34
1 Jun 16	926	Clerk wages £211.55 and expenses £19.07 May 16	£230.62
		Total Jun Payments:	£1,663.96

160601-46 To Review Policy Documents

- 160601-46.1 Financial Risk Assessment
- 160601-46.2 Risk Assessment for Southoe & Midloe Parish Council
- 160601-46.3 Maintenance Schedules
- 160601-46.4 Standing Orders
- 160601-46.5 Internal Audit Procedures
- 160601-46.6 Financial Regulations

160601-47 To approve Councillor Portfolio Responsibilities

160601-48 Village Security & Policing Matters, including CCTV update

160601-49 Highways Matters

160601-50 A1 Matters

160601-51 Play Area & Playing Field

160601-52 Village Hall

160601-53 Village Matters

160601-54 Church & Burial Matters

160601-55 To discuss issues with dangerous Wall

160601-56 Correspondence

160601-57 Councillors' Questions

Please, note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.

160601-58 Date of the Next Meeting: Wed 6 Jul 2016 at 7.30pm

Signed (Clerk) Ramune Mimiene



Date: 27 May 2016