

SOUTHOE & MIDLOE PARISH COUNCIL

CHAIRMAN: Mrs. Sheila Penton

Clerk to the Council: -
Ms Ramune Mimiene
40 Elizabethan Way
Brampton
Huntingdon
PE28 4SU
01480 532239

1 July 2016

Dear Member,

You are hereby summoned to attend the **Parish Council Meeting**, which will be held on **Wednesday 6 July 2016** at **7.30pm** at **Southoe Village Hall**, to deal with the following business:

Public and Press are invited to attend

AGENDA and NOTICE

2016/17

07/59 To Receive Apologies and Reasons for Non Attendance

07/60 Declarations of Interests for Members

Close of meeting

07/61 Open Forum - for all members of the public present including District and County Councillors.

Re-opening of the meeting

07/62 To note 1 Councillor Vacancy

07/63 To Receive and Approve the Minutes of the Parish Council Meeting 1 Jun 16

07/64 Matters Arising from those Minutes

07/65 Planning

07/66 Finance

07/66.1 Bank Balance as at 31 May 16

07/66.2 Cashbook and Bank Reconciliation statement as at 31 May 16

07/66.3 Note Income Received as at 31 May 16

07/66.4 To Note Quarterly Finance Report on Income and Expenditure against the Budget

07/66.5 Expenditure for approval 6 July 16:

Date	Cheque No.	Payee and Description	Amount
6 Jul 16	927	Mr Holdaway, Grounds Maintenance May 16 x 3 cuts	£360.00
6 Jul 16	928	Clerk wages £211.55 and expenses on running cost of the Council £23.03 Jun 16	£234.58
		Total Jun Payments:	£594.58

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07/66.6 Expenditure for approval to be paid in August due to Council not meeting in August, needs to be approved at this meeting:

Date	Cheque No.	Payee and Description	Amount
6 Jul 16	929	Mr Holdaway, Grounds Maintenance Jun & Jul 16 x 4 cuts	£480.00
6 Jul 16	930	Clerk basic salary Jul 16 £211.55	£211.55
		Total Aug Payments:	£691.55

07/66.7 To approve Funds Transfer letter

07/67 To Sign Policy Documents which were Approved but not signed at the last Meeting

07/68 To approve Councillor Portfolio Responsibilities, as agreed at the last PC meeting

07/69 Village Security & Policing Matters, including CCTV update

07/70 Highways Matters

07/71 A1 Matters

07/72 Play Area & Playing Field

07/73 Village Hall

07/74 Village Matters

07/75 Church & Burial Matters

07/76 To Note HDC Outcome re: Dangerous Wall

07/77 Correspondence

07/78 Councillors' Questions

Please, note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.

07/79 Clerk Holiday form and Back dated pay of £6.34 (Apr, May & Jun 16) (According to new pay scales for 2016-17 by NALC and SLCC, presented by CAPALC, to be implemented and backdated to 1 Apr 16, information circulated to members prior to the meeting).

07/80 Date of the Next Meeting: Wed 7 September 2016 at 7.30pm

Signed (Clerk) Ramune Mimiene



Date: 1 July 2016