

# **SOUTHOE & MIDLOE PARISH COUNCIL**

CHAIRMAN: Mr Alan Marnes

Clerk to the Council: -  
Ms Ramune Mimiene  
24 Manchester Road  
Brampton  
Huntingdon  
PE28 4QF  
01480 535265

26 October 2017

Dear Member,

You are hereby summoned to attend the **Parish Council Meeting**, which will be held on **Wednesday 1 November 2017** at **7.30pm** at **Southoe Village Hall**, to deal with the following business:

**Public and Press are invited to attend**

## **AGENDA and NOTICE**

**2017/18**

**11/377 To Receive Apologies and Reasons for Non-Attendance**

**11/378 Declarations of Interests for Members**

**11/379 District and County Councillors Reports**

*Close of meeting*

**11/380 Open Forum for all for all members of the public present including**

*Members of the public can address the Council in an open surgery session. Each person wishing to address the council will be allowed to speak for a maximum of 3 minutes, subject to the Chairman's discretion. This part cannot be longer than 15 minutes.*

*Re-opening of the meeting*

**11/381 To Receive and Approve the Minutes of the Parish Council Meeting 4 October 2017**

**11/382 Matters Arising from those Minutes**

**11/383 A1 matters**

**11/384 Planning**

Outcome from HDC re: 3 Lees Lane, Southoe.

No planning consultations received in this period.

**11/385 Consultations:**

Housing & Economic Land Availability Assessment: October 2017 will be available for you to view and comment between the following dates: Start date: 04/10/17 18:00 End date: 03/11/17 16:30 Please select the following link to view this event: <http://consult.huntingdonshire.gov.uk/portal/pp/helaa/helaa-10-2017> 5 Oct 17

**11/386 Finance**

11/386.1 To consider and Approve Budget and Precept for 2018/19: draft report prepared by Cllrs AM and ID

11/386.2 To note Current and Business a/cs balance as at 30 Sep 17: Q2 accounts for Jul, Aug & Sep 17 – Bank Reconciliation carried, cashbook updated.

11/386.3 Income and Expenditure report as at 30 Sep 17

11/386.4 Regarding payment to HMRC: To further consider the best option for PC: DD, telephone and Internet banking. PC still can pay by Chq payment only the Post Office will not be able to do the payment via Employer Payment booklet after 15 Dec 17

11/386.5 To Note CIL payment for £1388.94 for the planning application Ref No 1301639FUL:

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remittance advice received from HDC

11/386.5 Expenditure for approval 1 Nov 17:

<b>Date</b>	<b>Cheque No.</b>	<b>Payee and Description</b>	<b>Amount</b>
1 Nov 17	994	R Mimiene, Clerk wages Oct 17 £201.27 and expenses on running cost of the Council Oct 17 £4.80 (mileage £4.80)	£205.87
1 Nov 17	995	HMRC Tax deductions from Clerk wages Oct 17 payable to Post Office Ltd	£31.60
1 Nov 17	996	Savills: Rent 29/09/2017 to 24/03/2018	£379.18
1 Nov 17	997	Mr Holdaway, grass cutting Oct 17 (awaiting the Invoice)	£To be confirmed
		Total Nov 17 payments:	£To be confirmed

**11/387 PC Risk Register, approved at the last PC meeting, Cllr A Kiley**

**11/388 To Approve Assets Register – in process, Cllr A Marnes and Clerk**

**11/389 Parish Council Website, update by Cllr R Horsman**

**11/390 To further discuss the Defibrillator for Southoe & Midloe Village**

**11/391 Village Security & Policing Matters**

**11/392 Highways Matters**

**11/392.1 To consider the Village a HGV exclusion zone/area**

**11/393 Village Grass cutting issues and Footpaths issues in the village**

**11/394 Play Area & Playing Field**

11/394.1 Monthly Play Area Risk Assessment and Yearly Inspection

**11/395 Village Hall**

**11/396 Village Matters**

11/396.1 Notice Board, update

11/396.2 Finger Post, update

**11/397 Streetlighting, update**

**11/398 Church & Burial Matters**

11/398.1 To further discuss the outstanding repairs of the memorial stones, Cllr A Marnes

**11/399 Correspondence**

## **EXCLUSION OF THE PUBLIC AND PRESS**

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

**11/400 To re-sign Clerk's contract as amended after the pension scheme was agreed by PC and to consider annual increment for the Clerk**

**11/401 Councillors' Questions**

*Please, note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.*

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**11/402 Date of the Next Meeting:** Wed 6 Dec 17 PC Meeting at 7.30pm

Signed (Clerk) Ramune Mimiene



Date: 26 October 2017